



Dear Parent/Carer,

We are organising a week away at the Satellites summer camp which takes place at The Bath and West showground, Shepton Mallet. The camp is from 6th August and returning home late afternoon on the 11th August. During the week the young people enjoy a morning and evening meeting with everyone on site and enjoy a great band and a fantastic easy to listen to talk, delivered by a great speaker. The rest of the time the young people can enjoy all sorts of other activities including: cafe's, music, workshops, sports and so much more! There is a late-night programme, but everything ends at about 11pm and people are expected to head straight back to their camp. The event has various activities which are all led by DBS cleared and trained leaders. The young people who came last year had an amazing week and we are excited to be able to offer the opportunity again this year. We welcome those in year 6 as a way for them to get to know the rest of the group ready for September and we take extra special care of those in year 6 and year 7.

The cost per person is from £200 (please see payment sheet) this includes the ticket into the event, transport by coach and their meals at the event. They will also want to bring some additional money for souvenirs and snacks etc (a hot chocolate with all the trimmings is about £2.50.)

Please find with this letter a menu for the meals we will probably be having, consent form, equipment list and rules. If your son/daughter would like to come to the event please fill out the consent form included. You can pay in one lump sum or spread it over the year. However, your son/daughters will only be booked in once we have received the full amount, at which point your payment becomes non-refundable. You must use the link to register them for the trip. You can also pay in full when you register them by card, or choose to pay another way or a smaller amount towards it. Please register your young person no matter how you wish to pay and return the consent letter to me as soon as possible.

We understand that times are hard financially and we don't want anyone to not go just because of the cost. However, we do need to know by Christmas if anyone will find covering the full costs of the trip too much. So please contact me before Christmas if you feel you will need assistance. We are unable to offer financial support if we are informed later than the Christmas break.

Any questions, for more information or to check anything with me then just drop me an email.

Yours Sincerely

Lucy Skelton.

Email: Lucyskelton@stjamesclitheroe.co.uk

For more information on the event head to <https://www.youthscape.co.uk/satellites>

Church bank details: (Please reference your childs name and Satellites25 – E.G - FelicitySatellites25

Bank: Barclays Bank UK Plc, Manchester city offices, PO Box 357, 51 Mosley Street, Manchester, M60 2AU
Name: The parochial church council of the ecclesiastical parish of St James Clitheroe
Sort Code: 20-55-41
Account number: 10362433

Costs, Payments and deadlines

The price for young people in year 6 does not change as their ticket does not increase in price.

Year 6 costs - £200 – their ticket price doesn't change so the full cost doesn't change.

Year 7 upwards costs:

Full payment before 30/11/2024 = £200 per person

Full payment before 30/03/2025 = £210 per person

Full payment before 29/06/2025 = £220 per person

Full payment after 29/06/2025 = £230 per person

Methods of payment

Full payment:

By card when you register them for the trip.

By Bank transfer – register them for the trip and select pay another way, then make a bank transfer as detailed in the information letter.

By cash – register them for the trip and select pay another way, then bring the cash payment to the church, please make sure it is in an envelope labelled with the young person's name and Satellites 2025.

Installments:

Pay the £50 (non-refundable) ticket deposit by the 30th November and pay the rest over the year and qualify for the early bird full cost of £200.

You can pay the remainder installments to help spread the cost of the trip, you can decide your own installment amounts and simply make bank transfers for the amount you choose when you wish, our finance team are able to link the payments to your young person's space as long as you have referenced the payment with their first name and Satellites25.

The likely menu... this is just to give you an idea of what we will organise for meals. Please let us know if there is anything your son/daughter does not like, cannot eat or needs an alternative for so that we can accommodate them.

	Breakfast options	Lunch	Dinner
Day 1	N/A	We plan for the coach to leave around 10am. They either need to eat before coming or bring a pack lunch to have on their way.	Please send them with money to purchase dinner from the services before they arrive. Please let me know if this will be a problem.
Day 2	Cereal and/or Toast	Sandwiches, Soup, Crisps, Salad, Yoghurt and Fruit	BBQ – Sausages and burgers with Salad. Cake, yoghurts and/or Fruit for pudding
Day 3	Cereal and/or Toast	Sandwiches, Soup, Crisps, Salad, Yoghurt and Fruit	Spaghetti Bolognese Cake, yoghurts and/or Fruit for pudding
Day 4	Cereal and/or Toast	Sandwiches, Soup, Crisps, Salad, Yoghurt and Fruit	Sweet and Sour sausages with Rice and prawn crackers Cake, yoghurts and/or Fruit for pudding
Day 5	Cereal and/or Toast	Sandwiches, Soup, Crisps, Salad, Yoghurt and Fruit	We will have a chippy tea, we will buy enough chips for everyone from a local chip shop and people can order and pay for additional items if they wish to.
Day 6 (departure)	Cereal and/or Toast if they are up before the kitchen is packed up (up until 7am)	Make a packed lunch the night before, or save some money for the services on the way home.	

The 100% Essential Kit List: Please let me know in advanced if any of it is not possible!

Clothing, shoes, toiletries

- **Waterproof mac/light jacket** or waterproof poncho
- **Wellington boots** (it can get VERY VERY muddy if it rains)
- **Wash stuff** including Towel, shampoo, toothbrush etc
- **Clothes** including a few spares. Pack for all weather as it sometimes does rain all week!
- **Warm Pyjamas** (including warm socks) or warm clothes they can wear in bed.
- **Comfortable shoes** like trainers (at least 2 pairs)
- **Flip flops** for the showers

Accessories

- **Water bottle**
- **Sun cream**
- **Rucksack** or bag to carry money, torch etc.
- **Ear defenders/in ear noise reducers**, every year we have a handful who say the main meeting is too loud. Please send them with ear defenders if this is their first big event and/or you know that they sometimes find loud noises painful or overwhelming – especially important if they have any sort of ear concerns such as perforated ear drums, sensitive ears or a current ear infection.
- **Medication** they need in a clear plastic bag with their name on it and written instructions for the first aiders of what they are for, when they should take them, and how often etc. **IMPORTANT – No medication is to be brought on the trip (including over the counter medication) unless it has been agreed with Lucy, this is for safety reasons.**
- **Wallet/purse** for their money
- **Spending money** for souvenirs, extra snacks – souvenirs will range from about £2 up to about £40 for a hoody. There will be tea, coffee, hot chocolate and cold drinks available at our camping area as well as plenty of cake and snacks. We will always aim to have smores and hot chocolates before bed on the last evening. But some still like to buy extra when they are out in the afternoon or evening.

Equipment

- **Tent** – they can share tents (boys with boys, girls with girls) but they need to make sure they have a room in someone else's tent if they don't have their own (we can help organise this, we also have some tents people can borrow on a first come first served basis). They do not have to share if they would rather not. Please also make sure the tent is waterproof and has all its parts. We can only assist with lending out of tents if we still have one available when you let us know and if you give us at least 2 weeks notice.
- **Sleeping bag** and/or single duvet, fleece blanket for cold nights. Pillow(s) and a roll mat or Air bed. Even if they don't need much bedding at home because they get hot, it gets extremely cold at night even though it is summer.
- **Torch** with working batteries.
- **Mobile phone** with charger, power bank, credit and data! – It is not advisable to bring an expensive one, one that can call, text and potentially Whatsapp is the most they will need...expensive ones go missing or broken.
- **Folding camp Chair** (chair and chair bag named please)

Optional:

- A physical Bible (optional as they do get damp and sometimes ruined, we always have a few with us)
- Skates/Skateboard
- Flip flops/water gun/shorts and top that dry quickly (in-case we have a water fight)
- Umbrella
- Hot water bottle.
- Anything else they feel they will definitely require during their time away, however electricity is very limited on site!

Not advised: we can't be held responsible if they get stolen, lost or broken

- Expensive tech including hand held games consoles, airpods/earbuds/headphones, smart watches.
- Lots of money! (feel free to contact me if you are wondering what they may spend their money on)

Site/event rules – not just for the youth but it might be helpful for them to see the full list.

1. Youth leaders are responsible for their group at all times.
2. All venues on site will be closed by 11.30pm. Youth leaders should ensure their group are back at their tents shortly after this, and quiet by 1am.
3. Strictly no alcohol, drugs, intoxicating agents (such as "legal highs") or drug paraphernalia are allowed on site - except when medically prescribed. Anyone found in possession of drugs or alcohol, or suspected to be under the influence of drugs or alcohol, could be evicted from the site and refused further entry to the event.
4. After arrival, all vehicles must be moved to the designated car parks to comply with safety regulations. Only emergency vehicles or those displaying a valid disabled permit are allowed onto site.
5. Please observe the site speed limit of 10mph at all times.
6. Event wristbands must be worn around your wrist at all times - they are your event ticket and are the only way to get into venues. There will be a charge to replace lost wristbands - please come to Info to sort this.
7. Smoking is not permitted inside buildings, marquees, tents or caravans.
8. Tents or caravans can only be moved to another village with prior permission from the Village Host team leaders. This is so you can be reached in case of an emergency.
9. Pets aren't allowed on site - except for registered assistance dogs (please inform the Satellites team before arrival if this applies to you).
10. Please remain within the area clearly marked out for the Satellites event.
11. Satellites wishes to make clear that it does not favour sectarian propaganda or proselytising within the Christian fellowship. This means any individual or group that uses Satellites and its facilities for such purposes does so against the spirit of the event. The organisers reserve the right to cancel any such person or group(s) booking and escort them off the site/premises immediately.
12. Satellites cannot be held responsible for loss or damage to persons or personal property.
13. No generators are allowed on site (except those contracted by the Satellites team). If you need a power supply, please speak to the Satellites team about purchasing an electric hook-up.

Our Group rules.

1. The youth leaders are there to keep young people safe, so they need to be listened to and obeyed, failure to do so could end up with the young person being brought home.
2. We eat together, that doesn't mean you can't eat at the food vans, but we ask that you only do so if you can still eat the food provided, this saves us wasting money, food and time preparing it – just let us know if you don't like what's on the menu beforehand so we can make you something else!
3. You need to sign in and out at the marquee when you go anywhere away from our camping area and when you return (we will show you how to when we arrive.)
4. Everyone is to go around the site in pairs or small groups, no lone ranging.
5. When the late-night youth leaders on duty go to bed it's time for bed.
6. Everyone goes to the morning and evening meetings.
7. Put your wristband on and leave it alone, if it breaks or is breaking get it replaced straight away.
8. We have a family atmosphere at Satellites, that means we look after each other and make sure everyone is included and treated with kindness. Therefore, we have zero tolerance of bullying, picking on or general negative behaviour towards others and such behaviour will mean an immediate return home.

St James' Church Youth – Satellites camp, August 2025. – Please write in block capitals.

Young Persons Name:.....Date of Birth:.....

Address:.....

.....Post Code:.....

Contact Email address:.....

Emergency Contact: Please provide us with two contact phone numbers for you over the week:

Emergency Contact 1:

Name & Relation:.....

Home phone number:.....

Emergency Mobile Number:.....

Please provide us with two alternative contacts in the case of an emergency where you are unavailable;

Name & Relation.....Phone Number:.....

Name & Relation:.....Phone Number:.....

Health

Does the young person named above have any medical conditions?

Yes /No (please circle)

If Yes please give details:

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Does the young person have to take or carry any kind of medication?

Yes / No (please circle)

If yes please give details of what, how often they need to take it and if they will require assistance with it:

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.....

Does the young person named above have any allergies?

Yes / No (Please circle)

If yes please give details of what the allergy is and when it may be provoked or when it might occur:

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Learning/social/neurological conditions that we should know about.

Does the young person have any learning, neurological, mental health or sensory difficulties or needs that it would be helpful for us to know about? If so please let us know in brief below. If you feel they will need extra support while away with us we will need to discuss their needs with you so we can work out the best way to support them and enable them to attend. If you'd rather not write here then please put 'yes' and Lucy will get in touch.

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Please provide the name and address of the young person's doctor:

Doctors Name:.....

Address:.....

..... Town:..... Post Code:.....

Medical care consent

Unless prescribed, young people shouldn't need to bring any over the counter medicines as we take a very well stocked first aid kit, please let me know if there is anything you think we will need to take or if they need to bring anything of their own. In the case of the young person named above having a minor pain (E.G Headache), a minor cut, injury or allergic reaction, do you give permission for them to be treated with the following methods/medications:

Please Tick all those that you consent for:

- Paracetamol (please let us know if they need liquid rather than tablets)
- Fabric Plasters
- Antiseptic wipes
- Insect bite/sting relief spray/cream
- Hay fever over the counter medication

Accommodation

Does the young person have their own tent? Yes / No

Would you say this is a small, medium or large tent? (1-2 man = small, 3-5 man = medium, 6man+ = large)

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If they do not have their own tent they will either have to share with another young person, or borrow a church tent (either share or on their own – where our tent supply allows – you may need to buy them their own tent if we do not have a suitable tent/space in a tent for them)

Dietary requirements

Please tell us of any dietary requirements that the young person has, please also tell us if they do not like any food on the menu or any specific common food.

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Photo/video consent

By attending the event you are giving photo and video permission to Satellites event for your son/daughter. However, we still ask if it is ok for our team to take pictures during the week that include the young person and if there is any media we are not allowed to use these Picture for? For instance on social media or our website.

Yes / No (Please Circle)

Media communication the pictures **must not** be used for:.....

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Finally...

Is there anything else you would like to mention or tell us?

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I give permission for the young person named above to attend the Satellites camping trip from the 6th – 11th August 2025 and permission for emergency medical care to be given in the event that I am unable to be contacted.

Please contact me in advanced (by Christmas 2024) if financing the trip will be a problem for you.

Signed:.....Print Name:.....Parent/Carer Date:.....